

THE INDIAN PERFORMING RIGHT SOCIETY LIMITED

GUIDELINES FOR MEMBERSHIP FORM

1. The Application Form along with the Additional Information sheet duly filled & signed **(IN CAPITAL LETTERS ONLY)**
2. One Time Application Processing Fees of ₹ 1,200/- for Author, Composer and Legal Heir and for Publisher ₹ 2,200/- by Demand Draft in favour of 'The Indian Performing Right Society Ltd.' payable at Mumbai.
KINDLY NOTE: Acceptable by Demand Draft (DD) or Pay Order (PO) ONLY
3. Xerox copy of PAN card **(Mandatory)**
 - In case of Partnership/ Pvt. Ltd Company – PAN Copy of the **Company** is required
4. Xerox copy of AADHAR card **(Mandatory for individuals)**
 - **For Permanent Address**
5. Address Proof **(if Communication Address is different from Permanent Address - any one)**
 - Passport /Driving License / Voter ID / Leave License Copy
 - Notarize letter from original owner of property with his electricity bill attached as proof of tenancy (if staying as PAYING GUEST (P G) or Staying with Relative/Acquaintance)
 - In Case of Company (Partnership/Pvt Ltd Company) copy of Leave License agreement / Electricity Bill / Telephone Bill in the name of the Company
6. 2 Passport size color Photographs. (kindly stick one photo on the application form)
7. Work Notification Forms for each **Musical Work (minimum ONE released /published) :**
 - **For Film** - CD Inlays or Digital Release (Page Print Screen) with all credits & links
 - **For Non Film Album**- CD Inlays or Digital Release (Page Print Screen) with all credits & links
 - **For Back Ground Music [Film (including Animated Films)/TV Serial/Web Series] –** Letter from Production House/Channel or CD of Video Clip with Rolling Title of Name Credits **and Cue Sheets**
 - **For Advertising (Jingle / Logos / Channels ID / Theme Music for Events) –** Letter from Advertising Agency/Advertiser/Production House certifying authorship and CD of Video Clip of Advertisement)
(Note: In further process once the application is approved, additional documentary submission may be asked for as necessary)
8. Xerox copy of your bank passbook/bank statement (latest) with Account name, address, Account No, etc. (for Bank Account Name Confirmation) **duly verified & attested by Bank.**

For Owner Sole Proprietorship Firm (in addition to above 8):-

- Letter from the bank certifying the bank account in the name of Firm with the detail as
 - ✓ Date of opening of account
 - ✓ Name of the proprietor
- GST Registration No. (If applicable)

For Owner Publisher is a Limited Company (in addition to above 8):-

- Copy of Memorandum and Articles of Association, Incorporation Certificate of the company.
- Chairman or one of the Director/s or Authorized Person is the Signatories to the Application Form with the Company Rubber Stamp.
- Extract Copy of Board Resolution (on the Company letter head Signed by all the Directors) specifying the name of the Director / Authorized Person who would sign the Application Form representing the Company in all matters at IPRS and sign the Assignment Deed on behalf of the Company with the Company Rubber Stamp.
- GST Registration No. (Mandatory)
- Last Audited Balance Sheet

For Owner Publisher is a Partnership (in addition to the above 8 Points):-

- Copy of Partnership Deed.
- Letter (on the letter head of company) signed by all the Partners specifying the name of the Partner/s or Authorized Person who would sign the Application Form representing the Firm in all matters at IPRS and sign the Assignment Deed on behalf of the Firm with the Company Rubber Stamp.
- GST Registration No. (Mandatory)
- Last Audited Balance Sheet

In case of Legal Heirs (in addition to above 8):-

- Copy of Death Certificate.
- Copy of Probated Will or Succession Certificate or Legal Heir Certificate issued by competent Court.
- Bank Verification of the Applicant (**Legal Heir/s**) Signature from the bank.

Additional Criteria's (in addition to documents required mentioned above):

For FILM/TV Work:

- If Author Applicant has released FILM Work/TV Serial/Advertising Jingles/Web Series, then such applicant will be required to submit the documents (work proof) along with duly filled & signed work notification form (**please refer point no. 7 above**)
- If Publisher Applicant has FILM Work/TV Serial/Advertising Jingles/Web Series, then such applicant will be considered with one additional condition of Registered Company with PAN & GST Registration (if eligible) with Audited Balance Sheet to be provided.

For NON-FILM Work (applicable for both Author & Publisher applicant):

1. Internet Presence of the applicant need to be available
2. YouTube release of the Music
3. Work released on SAAVAN/GAANA/HUNGAMA/iTunes/ Spotify or any other aggregator/streaming platform
4. Physical Release of CD Inlays

The applicant should fulfill at least 2 criteria's of above. In case any applicant doesn't fulfill any 2 criteria than the application can be considered for review & will be subject to Member's Committee discretion exclusively (if find fit/ eligible/ prudent/ credible / genuineness of work created)

Note:

- 1. Please be informed, once we receive all the documents related to membership as mentioned above (fulfilling additional criteria's as may be laid down in timely manner by the Membership Committee). Membership Committee would scrutinized the application & give approval if find fit & legitimate.**
- 2. On approval of application, we will send the Assignment Deed (Franked) & Indemnity Bond (Franked) for execution (sign) to the Applicant. On receiving both the Executed (Signed) Legal Paper, Assignment Deed will be send for execution by the Directors.**
- 3. A photocopy of Assignment Deed duly signed will be sent to the Applicant along with Member Admittance Letter for records.**

THE INDIAN PERFORMING RIGHT SOCIETY LIMITED

(Company Limited by Guarantee)

208, Golden Chambers, New Andheri Link Road, Andheri – West, Mumbai – 400 053

Tel: 2673 37 48/49 /50 Fax No. 2673 66 58 CIN: U92140MH1969GAP014359

E-mail: membership@iprsLtd.com Website: www.iprs.org

Membership Application Form

Stick a
Passport size
photo

To,
The Governing Council,

I/We, _____
(Name of the Applicant / Company / Firm) Individual / Company / Partnership Firm / Sole Proprietorship

Residing at / having office at Address _____

City/District: _____ State: _____ Pin Code: _____

Mobile No.: _____ Tel No: _____ Email: _____

PAN NO: _____ AADHAR UID No. _____

In case of an Individual please furnish

- ❖ I am Indian / Foreign (_____) by Nationality and born at (place of birth) _____ On
(date of birth) _____
- ❖ My Father's / Husband's / Name: _____
- ❖ Composer / Author/ Alias Names " _____ "

In case of a Company / Partnership Firm please furnish

- ❖ Name of the Representative / Partner _____
- ❖ Foundation date (For Proprietorship Concern / Partnership Firm/ Company): _____
- ❖ Proprietor Name: _____

I / WE HEREBY APPLY FOR MEMBERSHIP OF THE SOCIETY AS A (Please tick)

- COMPOSER
- AUTHOR / SONGWRITER
- OWNER PUBLISHER
- LEGAL HEIR OF _____

and agree, if elected and admitted to the membership of the Company, to abide by the Memorandum and Articles of Association and the Rules of the Company for the time being in force or as amended from time to time and to execute an Assignment Deed to the Company of all the Public Performing and Mechanical Rights in the Literary & Musical Works of which I am the Composer / Song Writer / Publisher of these Works as OWNER (including all future works to the exclusion of all other persons including myself) and undertake to execute, if so and whenever required, additional Assignments from time to time in respect of any future Literary & Musical Works which I may compose, write or acquire the Copyrights therein. A list of the Literary & Musical Works with which I am the Author / my Company is / Partnership Firm is / Proprietorship is concerned is given in the Work Notification Form(s) submitted herewith. I state and confirm that I am an Author / Composer / Owner Publisher and/or Owner of Rights and that all the details given herewith are true and correct. I also hereby accept, declare and confirm that I shall not do any acts which would be against the interest of the Company and shall also adhere to the Memorandum of Association and Articles of Association and the Rules made there under during the course of my membership of the Association.

Date:
Place:

Signature
(Authorized signatory Stamp - in Case of companies)

Approving Director Signature

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(Company Limited by Guarantee)

208, Golden Chambers, New Andheri Link Road, Andheri (W), Mumbai 400 053

Tel: 2673 37 48/ 49 / 50 / Fax No. 2673 66 58 CIN: U92140MH1969GAP014359

E-mail: membership@iprs Ltd.com Website: www.iprs.org

Additional Information

Name of Member (In Full):- _____

(For Proprietorship/Partnership/Company Specify name of Company)

Father's / Husband's/Proprietor Name: - _____

Alias Name/Trade Name (If any):- _____

GST Registration Number for Owner Publisher's

- **Proprietorship (If Applicable): -** _____
- **Limited / Pvt Ltd Company (Mandatory):-** _____
- **Partnership Firm (Mandatory):-** _____

Cumulative no. of YouTube Hits on song uploads: _____

Musical works present on: _____
(Such as SAAVN, GAANA, HUNGAMA, iTunes, Spotify or any other known streaming platform)

Whether Member of Other Overseas Society.

(Please Tick):-

- YES
 NO

If yes Specify Name of Other Overseas Society _____

(For e.g. PRS, BMI, APRA, etc.)

(Note: Please get NOC from the Overseas Society for Territory Restriction - for Indian Territory to be administer by IPRS)

Whether Member of any Association in INDIA (e.g. MCAI, SWA etc.)

If yes (specify the name & provide the Reference No & Photo ID Proof)

Signature: - _____

(Authorized signatory Stamp - in Case of companies)

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E-mail: membership@iprsltd.com Website: www.iprs.org

Name of Member: - _____

Communication Address: - _____

Name of the Contact Person:- _____
(For Publisher Applicant)

Alternative E-mail: _____

Mobile No of the Contact Person _____
(For Publisher Applicant)

Bank Name: - _____ A/c No. _____

Branch: - _____

IFS Code: - _____ MICR Code: - _____

Signature: - _____

(Authorized signatory Stamp - in Case of companies)